

2014-10-17 Meeting Notes

Date

October 17, 2014

10am-12pm

Local: 416-933-3828

Toll-free: 1-866-602-6845

Conference ID: 5564972

Attendees

- [Nick Ruest](#) (York University)
- [Jenny Jing](#) (Queen's University)
- [Unknown User \(saraa\)](#) (Ryerson University)
- [Jeremy Heil](#) (Queen's University)
- [Mary Claire Vandenburg](#) (Queen's University)
- [Peter Houston](#) (Nipissing University)
- [John Warren](#) (Carleton University)
- [David Sharron](#) (Brock University)
- Tom Smyth (LAC)
- [Victoria Sigurdson](#) (OCAD)
- [Leanne Trimble](#) (Scholars Portal)
- [Kate Davis](#) (Scholars Portal)
- [Anna St Onge](#) (York University)

Agenda

- Introductions
- 2014 OCUL Digital Curation Summit ([Kelli Babcock](#), [Jenny Jing](#), [Unknown User \(saraa\)](#), [Laurie Morrison](#), [Stephen Marks](#), [Nick Ruest](#))
- 2015 OCUL Digital Curation Summit [Budget Proposal](#) ([Kelli Babcock](#), [Jenny Jing](#))
- [Regional Digitization Centres proposal](#) ([Jenny Jing](#), [Anna St. Onge](#), [Jeremy Heil](#), [Stephen Marks](#))
- OLRC updates ([Stephen Marks](#), [Nick Ruest](#))
- Format Policy Registry group ([Nick Ruest](#), [Stephen Marks](#))
- Updates from LAC – Tom Smyth

Discussion Items

Time	Item	Who	Notes
5 min	2014 OCUL Digital Curation Summit	Kelli Babcock , Jenny Jing , Unknown User (saraa) , Laurie Morrison , Stephen Marks , Nick Ruest	<ul style="list-style-type: none">• Event scheduled on November 21st from 9:30 to 4:30 at Robarts Library• Event details page: 2014.11.21 OCUL Digital Curation Summit• Unknown User (saraa) and Anika Ervin-Ward coordinated registration for the event<ul style="list-style-type: none">◦ 30 registrations with 6 on waitlist as of 2014.10.15◦ We will open up registration to the broader community on October 27th◦ Maximum registration is 60• Registration confirmations to be sent by Kelli Babcock• Catering options to be booked by Kelli Babcock• Thanks everyone for updating abstracts and agreeing to present 😊 It's going to be a good event!• Anna to send an invite to Larry at the Archives of Ontario
5 min	2015 OCUL Digital Curation Summit Budget Proposal	Kelli Babcock , Jenny Jing	<ul style="list-style-type: none">• Kelly and Jenny took the lead on this to put together an activity plan for next year• Nick submitted to OCUL - will let us know when he hears back

10 mins	Regional Digitization Centres proposal	Jenny Jing, Anna St. Onge, Jeremy Heil, Stephen Marks	<ul style="list-style-type: none"> • Everyone to take a look at the proposal • Idea is to minimize the work that might be duplicated across institutions • Challenge is to provide opportunities for other institutions to participate without the project getting out of scope • Timeline - hasn't gone to OCUL yet, will first go to OCUL Planning & Assessment Committee who will either send back with comments or send forward to the Directors <ul style="list-style-type: none"> ◦ Next Directors meeting is at the end of November, but we're probably too late to submit the proposal in time ◦ However, P&A Committee accepts proposals any time • Feedback on the list was that some things needed to be flushed out <ul style="list-style-type: none"> ◦ Maps/GIS group had a similar idea so there might be some crossover • Anna notes that a similar project is being undertaken by the Moving Image Archives Network ?
10 mins	OLRC updates	Stephen Marks, Nick Ruest	<ul style="list-style-type: none"> • Used to be ODLRC, now Ontario Large Research Cloud (OLRC) • Testing took place over the summer between GTA universities (TRY universities) • Working through technical details, mostly where the five nodes will be located (UofT, York, three other institutions) • Should be going into production once all the nodes are set up • Currently gathering documentation from each institution regarding data centres, costs, minimum requirements, etc. • Ideally, will launch in November <ul style="list-style-type: none"> ◦ Work plan is still in effect (i.e. Archivematica as a storage option) • Check the OLRC Spotdocs for more updates
5 mins	Format Policy Registry group	Nick Ruest, Stephen Marks	<ul style="list-style-type: none"> • From Open Repositories, how can we work together across repository systems? • Looking at how various platforms (Islandora, Hydra, Fedora, etc) can integrate with Archivematica's Format Policy Registration system
15 mins	Updates from LAC	Tom Smyth	<ul style="list-style-type: none"> • Manager of the Digital Capacity shop at LAC - branch lead for management of documentary heritage in digital form • Business leadership, development of LAC's TDR - looking forward to collaborating with the group to draw on experiences with TDR and digital preservation initiatives • Communications channel from the group to LAC regarding the TDR • Just finished the technical phase with auditor • Formal policy group will be forming shortly to develop an institutional digital strategy for the TDR • Will share documents for feedback: <ul style="list-style-type: none"> ◦ LAC Local Digital Format Registry 2.0 ◦ Transfer Guidelines for digital documentary heritage ◦ Treasury Board of Canada Secretariat Standard for Digitization in Canada (will be available in January) <ul style="list-style-type: none"> ▪ Critical feedback most welcome • Currently working on a business strategy for the ingest of archival material • Question about scope of TDR - will likely be looking at specific program streams within LAC for inclusion in the TDR (theses, archival material) <ul style="list-style-type: none"> ◦ Born-digital materials likely to be front-runners for inclusion • Hoping to have TDR node up and running by 2017 - aligns with overall government policy of digital-by-default (already a reality in some areas)

Action Items

