TRAC2 4.1.6

4.1.6 - The repository shall obtain sufficient control over the Digital Objects to preserve them.

Introduction

SP obtains rights from individual Providers that give the repository control over the information deposited by the Provider. The nature and scope of these rights varies by Provider and collection. In cases where the repository takes responsibility for the preservation of information, the rights include provisions for SP to receive a local copy of the information and host it in perpetuity. These local loading and perpetual access clauses allow SP to have a local copy and to make that copy available to its Designated Community regardless of changes in the relationship between SP and the Provider. Where possible, the repository obtains the right to modify information in order to ensure long-term preservation and accessibility.

SP Workflow Charts document the process by which SP gains physical control of the files so licensed. This process includes the creation of preservation metadata for each object sufficient to validate the fixity of the object.

Responsibility

Software Developer

Digital Preservation Policy Librarian

OCUL Projects Officer

Relevant Documents

1. Provider Agreements
2. Workflow Charts
3. Metadata Example