

# TRAC2 4.2.10

## 4.2.10 - The repository shall have contemporaneous records of actions and administration processes that are relevant to AIP creation.

### Introduction

During the ingest process, the repository automatically records all SIPs in a downloaded file log. Any problems that occur during ingest are recorded in an error log and a Publisher problem directory. All other events that occur to the file while in the repository are recorded in the Preservation metadata, as well as the direct location link to the content object. All such events are recorded at the time they occur.

### Responsibility

*Digital Preservation Policy Librarian*

### Relevant Documents

1. [Metadata Specifications](#)
2. [Workflow Charts](#)