

Location search for rota

- Search is free-text and matches on RACER codes (e.g. OTU40, OPE01, etc.); symbols (LAC, OCLC, GSM (Generic Script), etc.); and long descriptions
- Currently there is no way to specify an exact match. If you are having difficulty adding locations to the rota because the search retrieves too many hits, try using the RACER code or a phrase from the long description (e.g., **western libraries**). You can also use the wildcard symbol % to enter multiple words that are not adjacent - for example, entering **workaround%brock** will retrieve **U.S. email workaround for Brock** and the other Brock workaround locations
- If the search retrieves a single match, that location will be added automatically to the rota (the right-hand "Selected" box); otherwise, search results appear in the left-hand "Available" box and can be added to the rota using the Add arrow
- Search is not case-sensitive

The screenshot shows a web interface titled "Rota Details". At the top, there are two tabs: "Holdings" (active) and "Found". Below the tabs, there are two main sections: "Available" on the left and "Selected" on the right. Each section contains a scrollable list box. Between the two list boxes, there are two arrows: a green arrow pointing right labeled "Add" and a green arrow pointing left labeled "Remove". To the right of the "Selected" list box, there are two green arrows: one pointing up labeled "Up" and one pointing down labeled "Down". Below the list boxes, there are two links: "Select All" and "Deselect All". At the bottom, there is a search bar with the placeholder text "Library symbol or location name:" and a blue "Search" button.